

Minutes of the meeting of the Karten Network held on 23rd July 2009 at the offices of RNIB, Judd Street, London WC1.

Present

Dr Graham Jowett (Chair)
Mubina Asaria
Christine Price
Tim Simon (in part)

In Attendance

Ceri Hibbert
Angela Hobbs
Ian Karten

1. Apologies

Dave Fullerton
Kate Gascoyne
Dave Shallish
Ben Deakin

2. Minutes of the last meeting (21.5.09)

The minutes were accepted as a true record.

3. Matters arising from the minutes

GJ distributed copies of a code of conduct for Directors and a Trainee Board Member in respect of a proposed appointment of a disabled beneficiary of a CTEC Centre for a place on the board.

GJ said that he has yet to make contact with NIACE to explore the possibility of producing a guide to innovative practice in the Karten Network for publication. **GJ**

CH was asked to contact the Israeli CTEC Centres to inform them that, as in previous years, the board has decided that a contribution of £600 each will be allocated to 6 delegates from Israel to attend the conference **CH**

4. Chairman's report

GJ confirmed that he had had notification from Roffe Swayne to say that there was no Corporation Tax liability for the year ended November 2008.

5. Network Manager's Report

CH tabled her report which contained details of her visits to proposed new CTEC Centres and visits to existing centres. CH's report on the website and conference were dealt with later in the meeting.

At this point IK asked the board to suggest ideas to generate new case studies for students who found employment after their training at CTEC Centres. It was suggested that a clause should be added to the Agreement documentation and also for CH to add a piece to the guidelines sent to charities which show an interest in establishing a CTEC Centre. **CH**

6. Website

CH said that the website development was coming along but not as quickly as she would have hoped. GJ said he would like to see it up and running by the end of August.

7. Conference

A discussion took place about the 2009 conference which is to be held at Edgbaston Cricket Ground on 13th October. Concern was expressed about the possibility of a low attendance on the day due to staff at CTEC Centres being unable to attend because of staff shortages due to the swine flu outbreak.

8. Any other business

AH to ask RNIB whether, in return for the usual £1,000 donation, they would agree to the Network holding the next four quarterly board meetings at their offices at Judd Street. **AH**

A discussion took place about holding a reception in the early part of 2010 to mark the opening of the 90th CTEC Centre in Ian Karten's 90th year. It was suggested that it may be possible for the reception to be held at the House of Lords. IK, AH and GJ to work together in preparing a letter of approach to Lord Janner. It was suggested that trainees at one or two CTEC Centres be invited to the reception in order to demonstrate their achievements in using computer technology at their CTEC Centres. **IK, GJ
AH**

Date of next meeting

11.15a.m. Thursday 19th November, at the offices of RNIB, Judd Street, London WC1. **This date is subject to confirmation by AH.** **AH**

There being no further business the meeting closed at 1.20p.m.