



## E-Safety for Governors

Governors are responsible for the approval of the E-Safety Policy and for reviewing the effectiveness of the policy. This will normally be carried out by the Governors / Governors Sub Committees who will be receiving regular information about E-Safety incidents and monitoring reports.

Governing Bodies normally review their E-Safety Policy at the start of each academic year to ensure that all new staff and pupils are aware of its content and have signed appropriate Acceptable Use Policies.

A member of the Governing Body should take on the role of E-Safety Governor. This person should be a different person from the ICT link Governor. E-Safety is not an ICT issue but a safeguarding issue.

### **The role of the E-Safety Governor will include:-**

- Regular meetings with the person responsible for e-Safety in the College;
- Regular updates on the monitoring of e-Safety incident logs;
- Regular updates on the monitoring of the filtering of web sites;
- Reporting to relevant Governor Committees / meetings

### **All Governors should take part in E-Safety training / awareness sessions. There should be specific focused training for those who are members of any subcommittee / group involved in ICT E-Safety / health and safety / child protection:-**

- Training and awareness sessions may be offered by:
- Attendance at training provided by the Local Authority / National Governors Association / other relevant organisations
- Participation in College training / information sessions for staff or parents



**All Governors should be familiar with the document [Inspecting E-Safety](#) (Ofsted, April 2013) and be able to answer the Sample Questions for School (College) Leadership to be found at Annex 1 in the document. An overview of the questions is provided below :-**

- How do you ensure that all staff receive appropriate online safety training that is relevant and regularly up to date?
- What mechanisms does the College have in place to support pupils and staff facing online safety issues?
- How does the College educate and support parents and whole College community with online safety?
- Does the College have e-safety policies and acceptable use policies in place? How does the College know that they are clear and understood and respected by all?
- Describe how your College educates children and young people to build knowledge, skills and capability when it comes to online safety? How do you assess its effectiveness?

## Resources

Annual checklist for the e-Safety Governor – attached to be provided as a link to the internal document on website.

Sample e-Safety Policy - to be provided as a link to the internal document on website.

## Links

Byron Review

<http://media.education.gov.uk/assets/files/pdf/s/safer%20children%20in%20a%20digital%20world%20the%202008%20byron%20review.pdf> (last accessed 12th August 2013)

Child Exploitation and Online Protection Centre (CEOP) <http://ceop.police.uk/> (last accessed 12th August 2013)

Department for Education Child internet safety

<http://education.gov.uk/childrenandyoungpeople/safeguardingchildren/b00222029/child-internet-safety> (last accessed 12th August 2013)

Jisc E-Safety Infokit <http://www.jiscinfonet.ac.uk/infokits/e->

[safety/?utm\\_source=original&utm\\_medium=website&utm\\_campaign=e-safety-launch](http://www.jiscinfonet.ac.uk/infokits/e-safety/?utm_source=original&utm_medium=website&utm_campaign=e-safety-launch) (last accessed 12th August 2013)



Jisc Legal - E-Safety Policy Checklist

<http://www.jisclegal.ac.uk/ManageContent/ViewDetail/ID/1283/e-Safety-Policy-Checklist-30-October-2012.aspx> (last accessed 12th August 2013)

Jisc TechDis E-Safety Pathway for Independent Specialist Colleges

<http://www.jisctechdis.ac.uk/techdis/userneeds/esafety> (last accessed 12th August 2013)

Ofsted – Inspecting E-Safety April 2013 [http://www.ofsted.gov.uk/resources/briefings-and-](http://www.ofsted.gov.uk/resources/briefings-and-information-for-use-during-inspections-of-maintained-Colleges-and-academies)

[information-for-use-during-inspections-of-maintained-Colleges-and-academies](http://www.ofsted.gov.uk/resources/briefings-and-information-for-use-during-inspections-of-maintained-Colleges-and-academies) (last accessed 12th August 2013)

UK Safer Internet Centre; <http://www.saferinternet.org.uk/> (last accessed 12th August 2013)



Produced for the East Midlands Specialist College Group E-Safety Project  
See our website for more! [www.em-esafteyproject.co.uk](http://www.em-esafteyproject.co.uk)

This work is licensed under a [Creative Commons Attribution 3.0 Unported License](https://creativecommons.org/licenses/by/3.0/)



## Annual checklist for E-Safety Governors

It is the responsibility of the E-Safety Governor to ensure that this document is tabled once a year at the termly meeting of the full governing body and at the next meeting following any major incident.

Action	Completed by: <i>(date)</i>
The Acceptable Use Policy is in place and has been revised to accommodate any developments in technology and its use.	
All staff (teaching and non-teaching) and any volunteers or supply staff are familiar with the current e-safety policy and the Acceptable Use Policy	
e-Safety forms a part of the induction process for all new staff.	
All new parents/carers have received a copy of the College's AUP.	
All parents/carers have received a copy of the internet access permission form and returned their response to College.	
All staff (teaching and non-teaching) and any volunteers or supply staff are in possession of the 'A concern is raised' flow diagram and know what to do if an incident occurs.	
All users are compliant with additional AUPs and Terms and conditions contained in other services (such as a learning platform) and procedures are in place to ensure this happens.	
All users understand the use of 'e-safety monitoring software' where installed.	

Chair of Governing Body:

\_\_\_\_\_ Date: \_\_\_\_\_  
*(signature)*

**Note:** The Governing Body should be aware that it is a duty to monitor the processes outlined above and this document should be retained in order to facilitate that process.

