Karten Network
Supporting organisations working with disabled people

**Action Minutes of the meeting of the Karten Network Board
held on 05th July 2018 at The Thomas Pocklington Hub**

Directors Present

Arwyn Jones (Chair)
Rohan Slaughter (Vice Chair)
Sal Cooke (IKCT Trustee)
Tim Simon (IKCT Trustee)
Sandi Wassmer
Joe Cash
Robert Boyce
David Finch

In Attendance

Dawn Green
Martin Pistorius

1. Apologies

Apologies were received and accepted from Matthew Kayne and Vic Myko.

2. Minutes of the last meeting (15.02.18)

The minutes were approved as a true record by those present at the last meeting.

3. Matters arising from the minutes

All relevant actions had been completed.

4. Karten Centre Engagement – Annual Report

The annual report was received by Directors and discussed. Directors were pleased to see an improvement trend in terms of engagement and performance. Some confusion about closed centres occurred. DG agreed to amend the report so that only closures in year were included. A report to show historic closures will be developed separately. Directors discussed the implications of such management information and how this should be shared with Centres. DG confirmed that it is currently used for internal monitoring purposes only, but the support

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provided to Centres now includes support from DG, MP, TechAbility and peer support from others across the network. 3 Karten Centres present a cause for concern, DG will make further contact with these Centres and request support from Directors should this be required.

Actions

Amend the reports so that closures in year are included in the annual report & develop a separate report for all closed Centres. Distribute to Directors (September 2018) **DG**

Add additional column to report to show last funded information. Distribute to Directors (September 2018) **DG**

Add additional column to performance report to summarise support & intervention. Distribute to Directors (September 2018) **DG**

Make contact with Centres causing concern and identify actions (September 2018) **DG**

Develop a protocol to follow when Centres cause concern. Present to November Board Meeting (November 2018) **DG**

5. **TechAbility journey to date and future development**

RS presented an overview about the need for and the development and progress of TechAbility to date and facilitated a discussion about next steps and future development/scale-up.

Directors requested that work/employability, daily living, health & well-being and citizenship & human rights issues should be incorporated into the TechAbility remit – moving the focus from just educational outcomes.

RS made the link to the November Board meeting, a provocation paper will be developed ahead of this meeting and used to frame a strategic discussion.

Discussion also included the need for strategic buy-in from senior leaders regarding IT/AT, the importance of corporate IT infrastructure/capability to support the AT, the power of the Karten Network to share knowledge and understand.

Directors recognised the need for TechAbility and the potential of this service in terms of developing capacity across the network. AJ applauded the IKCT Trustees for providing the funding to support TechAbility.

RS and SC outlined the opportunities for sourcing additional funding to support TechAbility activities. This work is ongoing.

Actions

RS to update the presentation to reflect the points raised in the discussion and distribute to Directors (November 2018)	**RS**
Develop "Provocation Paper" for the next Board Meeting (November 2018)	**RS, AJ, DG**
TechAbility Progress report to be prepared for IKCT Trustees to secure 2nd year funding (August 2018)	**FM, CH, DG**
TechAbility case studies to be developed (November 2018)	**FM, NB**

6.   2018 Network Events

DG spoke about the content of Webinars delivered by TechAbility to date. In addition to the live webinars, the recordings can be accessed at a later date and a resource library is being developed which can be signposted to as part of a support programme. NB/FM will develop a programme of monthly webinars for 18/19. These will be shared across the network.

TechAbility is holding an Annual Conference on 16th October in Birmingham. Directors agreed that a Karten Network specific workshop should be included in the programme. The TechAbility conference will be promoted across the network in place of our usual Karten event. Delegates from Karten Centres will be charged a reduced rate of £50.

Actions

2018/19 Webinar programme to be developed (September 2018)	**FM, NB**
2018/19 Webinar programme to be communicated (September 2018)	**DG**
TechAbility conference to be promoted (September 2018)	**DG**

7.   Karten Network operational plan review

The operational plan July review was tabled for Directors' consideration. The progress to date is in line with expectations. The only red area is 2.4. Ideas were discussed for AT Practitioner of the Year and AT user of the year. SC has some ideas and will discuss them outside of the meeting.

The final review of the 2018 plan will be presented to the February Board meeting. The 2019 plan will be developed after the November 2018 strategic discussion, ready for implementation in January 2019.

Actions

SC to share ideas with AJ/DG (October 2018)	**SC**
DG to complete 2018 review (December 2018)	**DG**
DG to develop 2019 plan following Nov 2018 KNB meeting & Directors to approve (December 2018)	**All**

Items for information

8.   Karten Network Development Co-ordinator update

Dawn's paper was received.

9. Israel Karten Centres update

Debbie's paper was received.

Directors noted the recent visit of Prince William to Israel and that he had used Orcam.

10. MTA Update

Martin's paper was received.

Directors supported MP's recommendations about security of business systems.

Action

**MP to share documents summarising relevant Karten Network   MP
system log on and passwords with AJ/RS (October 2018)**

11. Any other relevant business

RB recorded his thanks to Neil Beck (TechAbility) for his recent support visit to Share Community.

The meeting closed at 14.30.

Date of next meeting

15th November 2018 at 11.15 at the Pocklington Hub. *Please note that this meeting will have a different format. The board meeting will take place first and end with a working lunch. After lunch we will have a workshop to further develop our strategic plan. It would be helpful if Directors were available until 16.00 on this occasion.*